

TNTPO/ENGG-85/2017

Date:18.08.2017

To

Sir's,

Sub: TNTPO - Comprehensive AMC for UPS System installed in Hall No.1, 2, 3  
& Convention Centre - Quotation called for - Reg.

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With reference to the above subject, your sealed quotation is invited in the enclosed format for Comprehensive AMC of UPS System installed in Hall No.1,2,3 & Convention Centre to the Manager AE (E), Tamilnadu Trade Promotion Organisation, Chennai Trade Centre Complex, Nandambakkam, Chennai - 600 089, duly mentioning enquiry number, due date and the nature of work on the envelope. The quotation shall reach this office on or before 28<sup>th</sup> August 2017 at 3:00pm.

In this format, no column should be left blank and if it is left blank, it will be presumed that our TERMS and CONDITIONS are acceptable to you. Deviations, if any, from our terms may clearly be indicated in the format itself. The TNTPO will not be responsible for any postal delay. TNTPO reserves the right to reject any

Yours faithfully,  
For Tamilnadu Trade Promotion Organisation,

AE(E)  
TNTPO,Chennai.

**Encl:**

1. Quotation Format
2. TERMS and CONDITIONS

## QUOTATION FORMAT

Date:

To

The Manager AE(E),  
Engineering Department,  
Tamilnadu Trade Promotion Organisation,  
Chennai Trade Centre Complex,  
Nandambakkam,  
Chennai - 600 089.

Sir,

Sub: Comprehensive AMC for UPS System installed in Hall No.1,2,3&  
Convention Centre - Reg.

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We submit herewith the rates for the Comprehensive AMC for UPS System as required in your enquiry with the following TERMS & CONDITIONS:

Sl. No.	Description	Qty.	Total Amount
1.	10KVA, Make:DB	4Nos	
2.	30KVA, Make: Emerson	3Nos	
Sub Total			
GST @ 18%			
Total			

(Rupees \_\_\_\_\_)

Authorised Signature

## TERMS & CONDITIONS:

1. The AMC shall cover comprehensive contract for repairs and cost of replacement of all parts of the UPS including PCBs, Components, etc. However, the AMC does not include cost of replacement of batteries for UPS's of 10KVA-4nos, 30 KVA-3nos ratings.
2. The service personnel shall rectify the complaints received from the Office on the same day. If necessary, they will be required to stay back after office hours and even on holidays too, to attend to any emergency work.
3. If the faulty components / UPS(s) are not rectified within the same working day, necessary stand by components / UPS(s) of the same KVA rating shall be provided on the following day for smooth functioning of office work. If the original equipment is not rectified till the expiry of the contract, either the cost of repair of the equipment be borne by the contractor or the stand-by supplied by the contractor not be reclaimed.
4. Preventive maintenance such as checking the general performance of UPS Systems and DC standby sources etc shall be done at site on monthly basis.
5. The successful bidder should maintain Service Reports of all calls attended / Pending issues, preventive maintenance records and details of all replacement of spares. A separate log shall be maintained for Preventive Maintenance.
6. No component (s) / Spare(s) shall be removed without informing the competent authority.
7. Payments will be made on quarterly basis (03 months) only after satisfactory completion of each Quarter.
8. Since all maintenance / installations are within Chennai City, no TA / DA any other allowances will be paid to the staff of the contractor.
9. The AMC shall be in force for 12 months from issue of work Order and is liable to be terminated at any time if the performance of the contractor is found unsatisfactory.
10. The personnel / staff responsible for attending to the complaints should be stationed and available within the Chennai City limits.
11. To provide manpower for maintenance of UPS systems at free of cost for only VVIP's functions held in TNTPO.