## ANNOUNCEMENT

## Updates to Venue Booking Rules for B2C Events approved by the organisation

## W.E.F FROM 01.10.2024

## Key Updates:

- Minimum Area Requirement: The minimum area for booking B2C exhibitions is now set at 2200 sqm, with bookings to be made sequentially.
- 2. Exhibition Period:
  - Weekend Events: B2C events will now have a minimum exhibition period of three weekend days (Friday, Saturday, Sunday) plus one setup day.
  - Midweek Events: For midweek events (Monday through Thursday), a minimum of one event day and one setup day is required.
- 3. **Space Policy:** No surrender of space will be permitted during B2C exhibitions.
- 4. <u>Booking Timeline</u>: The events shall be booked 60 days in advance only for the events to be conducted within the next 30 days.

For more information or to make a booking, please contact our office. <u>enquiry@chennaitradecentre.org</u> marketing@chennaitradecentre.org

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